Welcome to Carlingford High School.

The following information is a guide to assist new students settle more easily into high school life and will give parents further information about the school.

For students it doesn't supply all the answers to high school but it is an excellent start in understanding more about the way our school works and our expectations of you.

If you are unsure about something - ask! Ask teachers, other students, or the administration staff - they will help you.

Remember your participation in the academic, sporting, cultural and social activities of the school will result in greater satisfaction, fun and achievement The whole school benefits from your individual effort and participation.

I hope your time at Carlingford High School will be both happy and rewarding.

David Krust
PRINCIPAL
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A – SCHOOL ORGANISATION

(i) THE SCHOOL DAY
The school timetable is constructed over 10 days (fortnight). Students soon learn to read their timetable as a day number (Day 1 to Day 10) and not as a day of the week. Each day consists of 5 teaching/learning periods with each period lasting for approximately 63 minutes.

The bell times: - *warning bell @ 8.43*

<table>
<thead>
<tr>
<th>Normal</th>
<th>Early Finish Tuesday</th>
<th>Assembly Day</th>
<th>Thursday-Sport Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roll Call</td>
<td>8.45 – 8.52 am</td>
<td>Roll Call</td>
<td>8.45 – 8.52 am</td>
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<tr>
<td>Period 1</td>
<td>8.52 - 9.56 am</td>
<td>Period 1</td>
<td>8.52 – 9.12 am</td>
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<td>Period 2</td>
<td>9.56 – 11.00 am</td>
<td>Period 2</td>
<td>9.12 – 10.12 am</td>
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<tr>
<td>Recess</td>
<td>11.00 – 11.18 am</td>
<td>Period 2</td>
<td>9.56 – 11.00 am</td>
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<tr>
<td>Period 3</td>
<td>11.18 – 12.22 pm</td>
<td>Period 3</td>
<td>11.12 – 11.30 am</td>
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<tr>
<td>Period 4</td>
<td>12.22 – 1.26 pm</td>
<td>Period 4</td>
<td>11.30 – 12.30 pm</td>
</tr>
<tr>
<td>Lunch 1</td>
<td>1.26 – 1.46 pm</td>
<td>Period 4</td>
<td>Lunch 1</td>
</tr>
<tr>
<td>Lunch 2</td>
<td>1.46 – 2.06 pm</td>
<td>Period 4</td>
<td>12.42 – 1.02 pm</td>
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<tr>
<td>Period 5</td>
<td>2.06 -3.10 pm</td>
<td>Period 5</td>
<td>1.02 – 2.06 pm</td>
</tr>
</tbody>
</table>

(ii) ATTENDANCE AND ROLL MARK
Students attend every day for every lesson unless sickness or an emergency arises. A daily absentee sheet is compiled to enable staff to check attendance each lesson.

Rolls are marked daily. Notes are required to explain absences. If notes are not presented, absences are recorded as unexplained and eventually indicated on reports. This reflects badly when students are asked to supply reports for job interviews. School Certificate and Higher School Certificate rules require satisfactory completion of courses before awards are made. Further details will be given to students within the appropriate assessment booklet. Absentee notes are to be brought to school on the day following an absence.

Fractional truancy is a term used to indicate an absence from one or several lessons, but not a whole day. It is not acceptable and no excuse can be given.

Pupils arriving late, or requesting permission to leave school early, must present a note to the relative Deputy Principal (located in A Block) (before school if leaving early). A reasonable excuse must be given.

Year 12 may “swipe on” by 11.00am and leave at the start of lunch if no timetabled lesson exists. All senior students must be at school at all other times.
(iii) **TRANSPORT TO SCHOOL**

Students are expected to move directly to and from school and be well behaved at all times. Care at busy roads is regularly impressed upon students. Pedestrian crossings and traffic lights must be used if available.

- Children who live within the 2.0km radial distance circle from the school, and who are required to walk more than 2.9km are entitled to a Travel Concession Pass. The administration office deals with all bus passes. Bus companies have total support from the school if they withdraw a pass from any student causing difficulty.

Various bus companies service the school. The most frequently used are -

*State Transit* - phone 131 500 or www.131500.com.au

State Transit services areas including Epping, North Rocks, Baulkham Hills, Parramatta, Carlingford and West Pennant Hills. Contact the bus company for the latest timetable.

Hills Bus Company services areas including Castle Hills, Carlingford and North Rocks. Contact the bus company for the latest timetable.

- Students riding a bike to school must take care to follow road traffic rules. Bikes must be locked. No responsibility will be taken for the security of bikes whilst on school premises.

- Senior students are permitted to drive cars/motor cycles to school provided they have completed the permission form available from the Deputy Principal and returned it signed by parent/guardian. Vehicles may only be driven to and from school **NOT** to sport venues or during recess, lunch or study periods. Students are not allowed to be at their vehicle during the school day.

The student car park is **out of bounds** except before roll call and after school.
(iv) **SCHOOL CONTRIBUTIONS**
With respect to general school contributions we look forward to the support of parents to share the burden equally. Your contribution adds value to the whole school programs and activities to benefit each and every child.

Please note however that subject fees which allow for the execution of innovative programs for all students there is an expectation that parents will support the full cost of these elective fees. These monies are in direct support of the delivery of the curriculum and your child’s learning. Otherwise students may choose subjects which incur a lower cost or no cost at all.

(v) **ASSESSMENT OF STUDENT PROGRESS**
The school regularly assesses the learning of all students, with reports being issued at the half-year and end of year. Each faculty has differing objectives so assessment techniques will vary. If we are concerned about a student’s progress or attendance, parents will be notified and an interview arranged. Parents are also invited to arrange an interview should any concerns arise with student progress. To do this, a phone call to the School to arrange an interview time will be necessary. Parent/teacher evenings also scheduled for each year group once per year. Year 7 students will also be issued with an interim report in term 1. This report focuses on how well the student has settled into high school.

(vi) **HOMEWORK**
Just as assessment procedures vary from subject to subject, so will homework requirements. Some practical subjects require little or no homework, others require much more. Homework should be interesting and meaningful, encourage and consolidate learning and set positive study habits. When homework is done regularly and with care and attention, it usually indicates a good understanding between parents, students and teachers. As a guide, the following is the minimum expected length of homework time.

- Years 7 - 10 - one to one and a half hours per night
- Years 11 - two hours per night
- Years 12 - three hours per night
(vii) PARENT CONTACT WITH SCHOOL
Contact with school is encouraged, especially in the early months of high school. Where there are concerns, discussion with a teacher or teachers is urged.

When contacting the school please endeavour to leave a landline phone number as mobile and STD numbers are inaccessible from most staff rooms. School Phone:- 9871.4222 or 9873.2830 or FAX:- 9873.1145

The staff of Carlingford High School can also be contacted by email. The address is: carlingfor-h.school@det.nsw.edu.au. Simply attention your email to the relevant staff member by including in the subject line the name of the staff member to whom you wish to direct the email. It will be forwarded to that staff member unread by the office. The emails are opened daily and regularly during the day.

It is recommended that:-
• Concern over particular subject - write or phone head teacher of faculty.
• Concern over general progress or attitude - write or phone student year adviser
• Concern over student conduct or well being - write or phone the relevant Deputy Principal or the Head Teacher Welfare.
• Concern over teacher - write or phone Principal.
• Concern over student’s social adjustment including harassment - write or phone School Counsellor.

It is possible to arrange appointments with the Principal or Deputy Principals outside normal school hours where necessary.

(viii) KEEPING IN TOUCH WITH SCHOOL EVENTS
An internet website now allows parents to gather instant information on all upcoming school events. This site can be accessed by logging on to:- www.carlingfor-h.schools.nsw.edu.au

The school produces a newsletter “Carlingford Calling”. This newsletter is updated fortnightly on the schools website. It contains the latest happenings at Carlingford High School and includes student, year adviser, sport, P & C and community contributions. There is a list of events on the back page of each issue to keep you up to date with future events.
(ix) SPECIAL REPORTS
Half year and yearly reports are supplemented by special progress reports where the school has a concern over a student’s progress and/or conduct. A special interim Year 7 report is provided near the end of term 1 to indicate how the student has coped with the transition from Year 6 to Year 7. In Years 10 to 12 where teachers are concerned that courses are not being completed satisfactorily a special notification will be mailed home. This concern must be addressed immediately.

(x) DETENTION
Students who misbehave may be placed on after school detention held on Wednesday and Friday from 3.15 pm. to 4.10 pm. Parents are given at least 24 hours notice of such detentions via a letter given to the student to take home. Students may also be detained for one half of the lunch hour without notification to the parents. Parents are notified by mail as soon as their child accumulates three after school detentions.

(xi) STUDENT LEARNING CENTRE (SLC) (Library)
Carlingford High school aims to give a sound comprehensive education to all its students with the purpose of helping them develop into independent learners.

One of the best means of achieving this end is to ensure that all students have access to sources of information and training in accessing and using that information. This means we place the acquisition of information skills on the same level of importance as subject content and subject skills.

The student learning centre has a major role to play in this process:

• It provides the wide range of resources needed.
• It provides a system for organising those resources.
• It provides a part of the expertise needed for instruction in how to obtain access to resources and to the information in those resources.
• It gives students access to computing technology and to students’ personal files.
The best means we have discovered for teaching information skills, is to integrate them with subject content and subject skills and to present them to students in the form of units of work co-operatively designed by the subject teacher and teacher-librarian. These can be taught using the library resource collection.

Orientation and counseling are provided for Year 7 in Term 1 of their first year in the school. Year 11 are given a similar, shorter, introduction to senior study. Both groups are provided with a booklet outlining SLC organisation and the information skills process.

The SLC is open every school day, from 8.00 am to 3.45 pm.

It is staffed by one full-time teacher-librarian; one full-time school assistant and one part-time school assistant officer.

All students may borrow: Years 7-10, 6 items; Years 11-12, 8 items. The loan period is two weeks. Renewals are possible unless the item has been reserved.

(xii) CANTEEN
The canteen, following the Department of Education guidelines for a ‘Healthy Canteen’, provides an excellent variety of food and drink with an abundance of nutritious food available.

**Lunch orders can be placed when the canteen opens at 8:30 – 8:45am daily.**

To reduce waiting time, students must co-operate by lining up and not pushing in ahead of others. Students are expected to show courtesy towards the canteen helpers. The school needs voluntary helpers from our parent body to maintain the current level of service.

(xiii) LOCKERS
Lockers are available to students for a hire fee of $20.00 per year.

All lockers are emptied at the end of each year. Students hand in their keys to the A Block Office at the end of the year – the date will be determined and put into the Daily Notices for the students.

Each student wishing to have a locker the following year will pay another $20.00 and will be reallocated to a new locker. A fee of $10 will be charged to replace any lost key. In this way we are able to repair broken lockers and restock where necessary.
Students are not to share lockers and any student found doing so will have their locker key confiscated.

If a student is leaving the school before year end they need to hand in their locker key to the office as part of their sign out procedures.

If there are not enough lockers a waiting list will be established and lockers will be issued on a first come first served basis as they become available. Students need to pay their $20.00 to hold a place on the waiting list.

As lockers remain the property of Carlingford High School they can be opened by the Principal or nominee at anytime.

(xiv) ASSEMBLIES
Full school assemblies are held on the quadrangle fortnightly. Year assemblies are organised when necessary.

(xv) CLINIC
Any student who becomes sick during the day should obtain a permission note from their class teacher before going to the administration office in A block where there are administrative staff who hold first aid certificates. No sick student is to leave the school or not attend a class without permission. The administrative staff will contact parents where necessary. It is not expected that sick students will contact parents themselves. A contact phone number is essential in cases of working parents.

(xvi) LOST PROPERTY
Lost clothing is located in the administration office. Unnamed clothing not claimed after two weeks is given to the school clothing pool. If valuable property or money is lost or found, inquiries should be made at the administration office. It is strongly advised that large sums of money or valuables are not brought to school.

(xvii) PUNCTUALITY
Late comers must report to the Front Office before proceeding to class. A note from home is required and may be brought the next day. Where students are frequently late, regardless of notes from parents, this information will be noted and parents contacted. Students are not permitted to enter class without having seen a Deputy Principal who will give a Late Pass.

(xviii) SPORT
All students at Carlingford High School are required to participate in the school sports program. Year 7 and 8 are integrated through the school timetable with all
students participating in a variety of different sports with a strong emphasis being placed on the learning of appropriate skills.

Years 9-11 may elect to participate in either inter-school grade sport or select a recreational sport for the winter and summer semesters.

Carlingford High’s sports afternoon occurs each Thursday throughout the year. **NB Students can only participate in sport wearing the correct Sport/PE uniform.**

The Sport Organisers are located downstairs in E block.

(xix) **SALE OF UNIFORMS**

Carlingford High is a uniform school. **Students attending school out of uniform face serious consequences.**

The school operates a uniform shop, which offers the sale of new junior jackets (Year 7-8), caps and ties; sports shorts, trackpants, jackets (Year 9-12) and the whole range of second-hand clothing (depending on stock). This is located in C block and operates Monday, Tuesday and Friday mornings 8.00am – 8.40am and first and second day of each term 8.00am – 8.40am. Cash, cheque and credit card payments are accepted. Students and parents are encouraged to donate their uniform to the uniform shop when they have outgrown it or when they leave school.

Students’ new uniforms are available at LOWES, Carlingford Court. When purchasing any clothing at Lowes, not specifically Carlingford High School uniform, mention the school and the uniform shop receives a discount.

(xx) **VALUABLES AT SCHOOL**

It is a school rule that students do **NOT** bring valuables to school as they are often lost or stolen. This includes money, jewellery, walkman radios, ipods, mobile phones or any type of photography/recording equipment. Money for school excursions etc should be paid to the office before school.

**The school will not take responsibility for any of these items becoming lost or stolen.**
B – STAFF SUPPORT

(i) The three senior members of staff are the Principal, and two Deputy Principals. All three are responsible for the total operation of the school, including overseeing support for students.

(ii) Unlike a primary school, a high school is divided into many different subject areas called departments or faculties. Each department has a person in charge, called the Head Teacher. Head teachers have curriculum responsibilities and are responsible for good teaching/learning practices in the classroom. There are twelve in all, their location being as follows: -

- COMPUTING STUDIES – downstairs B block
- ENGLISH - upstairs E block
- HISTORY - downstairs E block
- HOSPITALITY/HOME SCIENCE - downstairs B block
- INDUSTRIAL ARTS - downstairs B block
- LANGUAGE - downstairs A block
- MATHEMATICS - upstairs D block
- CREATIVE ARTS - upstairs B block
- MUSIC – downstairs E block
- PHYSICAL EDUCATION - downstairs E block
- SCIENCE - downstairs D block
- SOCIAL SCIENCE - upstairs D block

As well, there are two Head Teachers with administrative and welfare and Teaching/Learning duties; they have offices in D block and A block. Head Teachers have curriculum responsibilities and responsible for good teaching/learning practices in the classroom.

(iii) Each year group has a member of staff called a Year Adviser, who has a special role in being a contact person for students with difficulties regarding studies, other students or more personal problems. The year adviser is the most important contact person for students seeking help in any problem area of concern.

(iv) There are several other people who have special duties within the school. The teacher librarian is responsible for the library and its use, as a teaching and learning resource. The support teacher (Learning Difficulties) tests students for literacy and numeracy and assists in developing programs to help any students needing assistance. The careers adviser is able to assist students...
and parents in students’ career options, and in arranging Work Experience.

The **school counsellor** (located upstairs in A Block) is available for students and parents. The **ESL** teachers, located upstairs in B block, have the responsibility for assisting not only those students for whom English is their second language, but all students.

(v) Besides these special positions, many other teachers have additional duties including the following:

- coaching sports teams, coaching debating and public speaking, directing musical and drama performances, supervising the ISCF (Inter School Christian Fellowship) and SRC (Student Representative Council)

(vi) All teachers in the school depend heavily upon the **administrative staff**. These non teaching staff manage the day to day running of the school - managing the administration office and OASIS computer system, assisting the Science and Home Science staff, working in the Library, supervising all the school duplicating and maintaining the grounds and buildings. Finally, the cleaning staff have the task of helping us to keep the school clean and tidy.
C - THE CURRICULUM

As students proceed from Year 7 to Year 12 their pattern of subjects changes considerably. Whereas Year 7 has no choice of subject, the only compulsory subject in Years 11 and 12 is English. The present curriculum is as follows, although changes do occur.

### Years 7 and 8

<table>
<thead>
<tr>
<th>Compulsory</th>
<th>Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>Visual Arts</td>
</tr>
<tr>
<td>Mathematics</td>
<td>Design and Technology</td>
</tr>
<tr>
<td>Science</td>
<td>Physical Education and Health</td>
</tr>
<tr>
<td>History</td>
<td>Geography</td>
</tr>
<tr>
<td>Music</td>
<td>Integrated Sport</td>
</tr>
<tr>
<td>Languages other than English</td>
<td></td>
</tr>
<tr>
<td>(include -French, Latin, German and Japanese)</td>
<td></td>
</tr>
<tr>
<td>Scripture (optional)</td>
<td>Pastoral Care (Year 7 and 8)</td>
</tr>
</tbody>
</table>

### Years 9 and 10

**Compulsory**

<table>
<thead>
<tr>
<th>English</th>
<th>Sport (grade or recreational)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics</td>
<td>Physical Education and Health</td>
</tr>
<tr>
<td>Science</td>
<td>History and Geography (Year 10 only)</td>
</tr>
</tbody>
</table>

**Electives**

Students choose **three** electives – in Year 9; **two** electives – in Year 10

(Year 10-drop one elective & must study History and Geography).

The range of electives includes:-

<table>
<thead>
<tr>
<th>Sports Excellence</th>
<th>Geography</th>
</tr>
</thead>
<tbody>
<tr>
<td>Industrial Technology -</td>
<td>History</td>
</tr>
<tr>
<td>(Electronics, Timber, Metal)</td>
<td>Music</td>
</tr>
<tr>
<td>Commerce</td>
<td>Sports Excellence</td>
</tr>
<tr>
<td>Computing Studies</td>
<td>Graphics</td>
</tr>
<tr>
<td>Dance</td>
<td>Textiles</td>
</tr>
<tr>
<td>Drama</td>
<td>Visual Arts</td>
</tr>
<tr>
<td>French</td>
<td>Japanese</td>
</tr>
<tr>
<td>Food Technology</td>
<td>German</td>
</tr>
</tbody>
</table>
Years 11 and 12 Courses include:

**English**
Advanced, Standard and ESL English, English Fundamentals, Extension 1 (1U), Extension 2 (1U)

**Mathematics**
General Mathematics, 2UMathematics, Extension 1 (1U), Extension 2 (2U)

**Science**
Biology, Chemistry, Earth and Environmental Science, Physics, Senior Science

**Technological and Applied Studies**

**Human Society and Its Environment**
Ancient History, Business Studies, Economics, Geography, Legal Studies, Modern History, Society and Culture, History Extension (1U)

**Personal Development, Health and Physical Education**
PD/H/PE

**Creative Arts**
Drama, Dance, Visual Arts, Music 1, Music 2, Music Extension (1U)

**Languages Other Than English**
Japanese Beginners, Japanese Continuers, German Continuers, Japanese Extension (1U)

**One unit subjects:**
Photography
Visual Design
Sport, Lifestyle & Recreation

**Vocational Educational Courses (VET)**
Construction, Hospitality, Information Technology, Metals and Engineering, Business Services

Please note: Extension 1 Maths and Extension 1 English are offered in Years 11&12. All other Extension subjects are only offered in Year 12.
D - EXTRA CURRICULAR ACTIVITIES

(i) STUDENT REPRESENTATIVE COUNCIL
Students from each year in the school have the opportunity to represent their fellow students on the council. The council aims to assist students by advising the Principal and teachers of the needs of students. The council looks at ways of improving the facilities for students, has a regular say at assemblies and organises a range of student activities.

(ii) I.S.C.F./M.A.D.
The Inter School Christian Fellowship also known as M.A.D. (Make a Difference) meets regularly. The group is open to all and has a variety of activities to offer, ranging from studies to games. They also combine for camps with other schools.

The meeting room and time is announced at the beginning of each year.

(iii) CREATIVE ARTS
At Carlingford High a very comprehensive and extensive Creative Arts curriculum is offered. This provides students with a variety of opportunities to develop and extend their interests and talents.

Music
All Year 7 and 8 students have the opportunity in class to learn keyboard and guitar. They also learn to listen to, and compose music in creative ways. In Years 9-12, students who have a particular interest or talent in music may elect to study it in more detail. Carlingford High offers a range of activities to supplement the classroom experiences. These include -

Concert Band 1 (available for more experienced players)
Concert Band 2 (available for less experienced players)
Stage Band 1 (for experienced players)
Stage Band 2 (for less experienced players)
String Ensemble (Years 7-12)
Vocal Ensemble (Years 7-12)
Information on instrumental tutoring is available for any student who hires an instrument or owns their own. A limited number of instruments are available for hire each year. Students are encouraged however, to own their own instruments wherever possible.

Each of the performing groups has many opportunities for performances both at school and in the community. Each term a performance evening is organised e.g. solo recitals, whole school concert, musical, Year 12 recital. The school has a high profile in the performing arts and is frequently asked to perform at a range of community events.

(iv) DEBATING AND PUBLIC SPEAKING
Participating in Inter School, extra curricular debating and public speaking is available to all students in Years 7 - 12. A public speaking competition, with generous prizes sponsored by the P & C Association, produces capable and entertaining speakers. Opportunities are there for students to participate in Youth of the Year for various organizations.

(v) OTHER EXTRA CURRICULA ACTIVITIES
The school regularly produces a school musical with extra opportunities for student involvement in dance and drama. Communication on these events are always well publicised. Carlingford High School is a participant in the Australasian Schools Competition.

1. School Spectacular
Each year choral, dance, music and stage management groups get opportunities to participate in this event.

2. Regional Festivals and International celebrations: Drama, Dance and Music
Harmony Day and International Day celebrate cultural and social diversity.

Each year, our students of dance, drama and music have an opportunity to participate in the Festival with groups representative of each performing art field moving through the audition phase to be part of the performance program.
3. **Eisteddfods**
There are many opportunities taken up to participate in Eisteddfods where achievement in performance is high, particularly with respect to musical performance.

4. **Swim School**
Each year as part of our program of Learn to Swim and Lifesaving, older students have a leadership opportunity to assist the program by taking on roles as instructors and obtain higher qualifications.

5. **Australasian Schools Competitions**
Students have the opportunity to participate in all available competitions.

6. **Leadership**
Students each year have opportunities to participate in specific leadership programs: National Young Leaders, Leadership in Middle School (LIMS), Peer Support and Peer Mentoring programs.

**(vi) WRITING AWARDS**
Together with the public speaking competition, the P & C supports writing awards, providing students with opportunities to display their writing talents.

**(vii) USE OF SCHOOL AFTER HOURS**
The playing fields are available for community use after 4.30 pm. The rest of the school is not available for use unless the facilities are hired by a community group. Tennis coaching is available.

**(viii) CHARITIES**
The school regularly supports charities such as Stewart House, CANTEEN, Starlight Foundation and Legacy.

**(ix) STUDENT FINANCIAL SUPPORT**
Parents having difficulty in meeting school costs are invited to apply to the school for special consideration. A special government fund is available for assistance in needy cases. All enquiries should be made through the Principal and are treated confidentially.

**(x) P & C ASSOCIATION**
The P & C Association meets on the **second Wednesday of each month at 7.30 pm.** In the Student Learning Centre (Library). Many interesting and varied
topics are discussed.
E - THE FOLLOWING ARE THE RULES FOR EVERY STUDENT AT CARLINGFORD HIGH

IT IS IMPORTANT THAT YOU FOLLOW THESE

SCHOOL RULES: THE CARLO WAY

Cooperation: Be cooperative and encourage other students to be cooperative

Achievement: Achieve your best and encourage other students to achieve their best

Respect: Show respect to all and encourage other students to show respect

Learning: Be an active learner and encourage other students to be active learners

Ownership: Own your behavior and encourage other students to own their behavior

DEPARTMENT OF EDUCATION: CORE RULES

• Attend school every day, unless legally excused, and be in class on time and prepared to learn
• Maintain a neat appearance, including adhering to the requirements of the school’s uniform or dress code policy
• Behave safely, considerately and responsibly, including when travelling to and from school
• Show respect at all times for teachers, other staff and helpers, including following class rules, speaking courteously and cooperation with instructions and learning activities
• Treat one another with dignity and respect
• Care for property belonging to themselves, the school and others

Behaviour that infringes on the safety of others, such as harassment, bullying and illegal or anti-social behavior of any kind, will not be tolerated.
### What does The Carlo Way stand for?

<table>
<thead>
<tr>
<th>Value</th>
<th>Behaviour Expectations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooperation</td>
<td>Wear Correct uniform&lt;br&gt;Be where you should be when you should be&lt;br&gt;Follow rules about mobile phones and electronic devices&lt;br&gt;Keep thoroughfares clear</td>
</tr>
<tr>
<td>Achievement</td>
<td>Get involved in school life&lt;br&gt;Do you best&lt;br&gt;Allow others to do their best</td>
</tr>
<tr>
<td>Respect</td>
<td>Be courteous&lt;br&gt;Use polite, positive and appropriate language&lt;br&gt;Put rubbish in the bin&lt;br&gt;Leave other people’s property alone&lt;br&gt;Follow the “No Spitting” rule&lt;br&gt;Treat school property with care&lt;br&gt;Treat others the way you want to be treated</td>
</tr>
<tr>
<td>Learning</td>
<td>Be an active learner&lt;br&gt;Be a positive role model for others&lt;br&gt;Seniors on study lessons are to <strong>study</strong> in E Block or the library</td>
</tr>
<tr>
<td>Ownership</td>
<td>Chose your behavior; accept the consequences&lt;br&gt;Report vandalism and damage promptly&lt;br&gt;Encourage others to behave responsibly and respectfully</td>
</tr>
</tbody>
</table>

**UNIFORM**

Carlingford High School is a uniform school. If unable to wear the correct school uniform, a note will be needed so that an Out of Uniform slip can be issued by the roll teacher.

* Regular uniform detentions are held, if this procedure is not followed.
Introduction to Carlingford High School

F - UNIFORM CODE - JUNIOR SCHOOL - YEARS 7 - 10

Carlingford High School is a uniform school and students attending school out of uniform face serious consequences.

<table>
<thead>
<tr>
<th>S U M M E R</th>
<th>BOYS</th>
<th>GIRLS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SHIRT - white short sleeve</td>
<td>TUNIC - drop waistline, navy &amp; white pin-stripe dress with double white collar and navy tie</td>
</tr>
<tr>
<td></td>
<td>SHORTS - navy Bermuda or trousers mid grey</td>
<td>(Note: Taslan wind cheater style jacket is not to be worn over dress)</td>
</tr>
<tr>
<td></td>
<td>SOCKS – white ankle length, no anklets</td>
<td>SOCKS – white ankle length, no ‘sockettes’</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>S O M E</th>
<th>SHOES – PLAIN BLACK LACEUP LEATHER SCHOOL SHOES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>W I N T E R</td>
<td>SHIRT - white long sleeve</td>
<td>BLOUSE - long sleeve, shirtmaker style in navy</td>
</tr>
<tr>
<td></td>
<td>TROUSERS - mid grey</td>
<td>and white stripe; a white or navy skivvy or polo</td>
</tr>
<tr>
<td></td>
<td>SOCKS - grey</td>
<td>neck skivvy can be worn underneath for warmth</td>
</tr>
<tr>
<td></td>
<td>TIE - navy background with sky blue &amp; white diagonal stripe - to be worn Terms 2 and 3</td>
<td>SKIRT - navy blue, 2 inverted pleats front and back</td>
</tr>
<tr>
<td></td>
<td>JUMPER – V-neck, navy blue, wool blend or navy blue ‘sweat shirt’</td>
<td>TROUSERS - navy blue, front pleated, side pocket classic cut pant. Worn with white socks</td>
</tr>
<tr>
<td></td>
<td>JACKET – microfibre, wind-cheater style, navy with sky blue or white piping.</td>
<td>STOCKINGS - black tights or white ankle socks</td>
</tr>
<tr>
<td></td>
<td>Matching track pants for sport and P.E. in Winter</td>
<td>JUMPER – V-neck, navy blue wool blend, or navy blue v-neck ‘sweat shirt’</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JACKET – as per Junior Boys Code</td>
</tr>
</tbody>
</table>

| S O P O R T | TOP - pale blue CARLO polo shirt (available at the canteen)         |                                                             |
| I M A N T E R | SHORTS – microfibre navy and sky blue with white piping only      |                                                             |
| P E         | TRACKPANTS – microfibre navy and sky blue with white piping only   |                                                             |
| P E         | SHOES – joggers/runners                                           |                                                             |
| P E         | SOCKS – white short , no anklets                                   |                                                             |

Thursdays (Yr 9-11) **These items are the only items that may be worn to school all day.**

Year 7 & 8 students wear school uniform Monday to Friday and **change into PE uniform for lesson only**

BLAZER – navy blue , tailored style – optional (available from the school office)

<table>
<thead>
<tr>
<th>A C C E S S</th>
<th>WINTER – plain blue or black scarf. No ‘beanies’ or alternative headwear</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>P E</td>
<td>JEWELLERY – Discreet jewellery such as studs, small sleepers, watch, one plain chain. <strong>No</strong> fashion or costume jewellery. <strong>No</strong> dangling earrings or hoop.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>No</strong> mirrored sunglasses.</td>
<td></td>
</tr>
</tbody>
</table>

**PLEASE LABEL ALL CLOTHING**
## Introduction to Carlingford High School

### G - UNIFORM CODE - SENIOR SCHOOL – YEARS 11 - 12

Carlingford High School is a uniform school and students attending school out of uniform face serious consequences.

<table>
<thead>
<tr>
<th>BOYS</th>
<th>GIRLS</th>
</tr>
</thead>
</table>
| **SUMMER** | **SHIRTS** - short sleeve chambray blue  
**SHORTS** - as per Junior code  
**TROUSERS** - mid grey  
**SOCKS** - ankle length socks - no anklets  
white with shorts, grey with trousers | **SKIRTS** - knee length skirt, key background with navy and sky blue plaid, 2 inverted pleats front and back polyester/viscose blend  
**TROUSERS** - as per winter code  
**BLOUSES** - short sleeve, peter pan collar with pin tucked front in sky blue  
**SOCKS** - navy blue or white ankle length or knee high black no anklets  
**STOCKINGS** - sheer grey or skin coloured |
| **WINTER** | **SHIRTS** - long sleeve chambray blue  
**TROUSERS** - mid grey  
**SOCKS** - grey  
**TIE** - navy background with school crest  
and diagonal stripe - to be worn Terms 2 and 3  
**JUMPERS** - v-neck, navy blue wool blend  
or navy blue ‘sweat shirt’  
**JACKETS** - as per Junior Code | **SHIRTS** - as per summer uniform  
**BLOUSES** - long sleeve, peter pan collar, pin tucked front or shirtmaker style a sky blue skinny or polo neck skinvy can be worn underneath for warmth  
**TROUSERS** - navy blue, front pleated, side pocket classic cut pant. Worn with white socks, no anklets  
**STOCKINGS** - grey, black/sheer or opaque colour tights, no anklets  
**JUMPERS** - as per Senior boys code  
**JACKETS** - as per Senior boys code |
| **SPORTS** | **TOPS** - pale blue CARLO polo shirt (available at canteen)  
**SHORTS** - microfibre navy and sky blue with white piping only  
**TRACKPANTS** - microfibre navy and sky blue with white piping only  
**SHOES** - joggers/runners  
**SOCKS** - white short, no anklets  
Thursdays (Yr 11) - These items are the only items that may be worn to school all day.  | |
| **ACCESSORIES** | **BLAZER** - navy blue, tailored style – optional (available from the school office)  
**WINTER** – plain blue or black scarf. No ‘beanies’ or alternative headwear  
**JEWELLERY** – Discreet jewellery such as studs, small sleepers, watch, one plain chain. No fashion or costume jewellery. No dangling earrings or hoop. No mirrored sunglasses.  
PLEASE LABEL ALL CLOTHING | |