CARLINGFORD HIGH SCHOOL P&C INC.

MINUTES OF GENERAL MEETING HELD AT THE SCHOOL
WEDNESDAY 8TH September, 2010.

Opening/Welcome by Sandra Berzins, meeting declared open at 7.40 pm

Present:  Sandra Berzins, Lesley Healey, Leonie Jenkins, Deanne Cini, Peter Ho, Rod Nesbitt, Tara Alexander, Jo Simpson, Rob Casey.

Staff:  Jennifer Reeves
Apologies:  Bev Parkes, Janet Nixon

Previous minutes

Minutes of the meeting of 11th August ’10 were circulated prior to this meeting by e-mail and copies made available at this meeting.

Rod Nesbitt moved that the minutes of the previous meeting be accepted. Seconded by Deanne Cini, carried.

Business Arising

nil

SCHOOL REPORTS

Principals Report – Jennifer Reeves

Canteen:- retirement of Karen Edmond next week. Sue Brown said she would run the canteen till the end of the year. Office ladies have had to fill in during lunch time rush due to unavailability of parent helpers. Need to advertise for parent helpers. One option is to look into catering firm to run canteen.

Bunnings helped Sustainability group set up a vegetable garden. They sent 4 employees and supplied tools, the seeds were supplied by Hornsby Council.

A number of staff will be retiring in the next couple of years which means some will go to advertisement and interview panel. Three P&C members are trained to be on interview panel and we will need to train a few more.

Schools with under 500 girls have a paid Girls Advisor, Mrs Elysee is our Girls Advisor. Carlingford High has decided to have a Boys Advisor, Mr Johnson will be taking on this position and has attended a training course on Mentoring.
**Welfare Report**

Year 7 Information Night 2011 will be held on Friday 25 February.

**Treasurers Report**

As per report tabled by Lesley Healey P&C has asked the school for a wish list for expenditure for 2011.

**Correspondence**

In:  
P&C Journal  
Certificate of Currency CGU Insurance  
World Vision Sponsorship  
Corporate stage solutions  
Hollywood Studios

Out:  
Nil

**COMMITTEE REPORTS:**

**Uniform Shop**

The new Sports shirts will be ordered on Friday 10 Sept.  
Order has been placed for new uniforms ready for Orientation Day in December.

**Music Support**

Cabaret Night made a profit of $1469  
Arts North Festival went well.  
At the recent Ryde Eisteddford, Stage Band 1 received a First Place and Concert Band 1 a Highly Commended.  
Music Tour will be Monday 22 to Wednesday 24 November to Ulladulla and Batemans Bay area.

**Agenda Items**

P&C Brochure  
Sandra presented an example of a tri-fold glossy brochure. Some discussion took place eg-  
What are we promoting?  
What do we want the brochure to say?
How do we want to say it?
Printing estimate approx $700 for 1000
Initial design, layout and information for brochure will go ahead via email with final
draft approved at separate meeting.
P&C could use school photographer and printer. Need to find out information on
printing layout etc before emailing group.

Canteen; Year 9 &10 SRC students have been asked to stock the canteen fridges
once a fortnight to help canteen staff.

Yr 7 Information night 2011;
Catering to be a BBQ for parents only as staff and parents will be moving to the
Library for an Informative Talk after dinner. Have requested Music group ask if a
small band could play while parents are having dinner.

General Business

Send thank you card to Miss Crosweller for Adjudicating at Public Speaking
Competition.
Mr Fardouly Head Teacher Maths will be Guest Speaker at the next meeting.

Meeting Closed: at 8.42pm

Next Meeting: Wednesday 13 October at 7.30pm