CARLINGFORD HIGH SCHOOL P&C ASSOCIATION INC.

MINUTES OF GENERAL MEETING HELD AT THE SCHOOL
WEDNESDAY 12 SEPTEMBER 2007

Opening/Welcome by Vice President – B. Rooney
Chair: B. Rooney (President); Minutes: N. Wood

I. The President opened the meeting and welcomed parents.


Staff: R. Clarke; D. Halloran; D. Erwin

Apologies: W. Whittaker, A. Throssell, S. Berzins, G. Trau, A. Simpson, J. Lloyd

2. The General Meeting was suspended for a presentation by the Carlingford High School Head Teacher Computing Studies – Mr. David Erwin.

Presentation included:

- Progress since 2004:
  * School now has 6 mounted data projectors (NB: 4 of which were donated by the P&C)
  * Swipe-on cards for attendance for Year 12 students
  * School website
  * Remote access to school website
  * Wireless access
  * Student ID card linked to printing
  * Portable interactive whiteboard

- Intranet developments
  * All faculties and year groups now have sites
  * Many information systems are available – primarily to assist staff eg subject selection, sports selection, daily notices, timetables, Student Tracking and Notification System (STAN) and calendar with upcoming assessments and events.

- ICT (Information and Communication Technology)
  * ICT is now a compulsory exam in Year 10
  * Competencies in ICT are now taught as part of all KLA’s (key learning areas)
  * 2006 Year 10 results showed that 92% of Carlingford High students are “Highly Competent”.

- The Future (Strategic Management Plan)
  * Target technology that can be used in the classroom – especially emerging technology that is interactive.
  * Evaluate, maintain and advance staff skills

General Meeting Resumed at 8.30 pm.

Previous Minutes:

3. Minutes of the meeting 8-Aug-07 were circulated prior to this meeting by e-mail, and copies were available at this meeting.

Correction to Minutes: Kerry Mould was actually in attendance at the meeting

M. Cochrane moved that the Minutes of the Previous Meeting be accepted.
Seconded: N. Philip. Carried.
Business Arising:

4. N. Philip noted that in Paragraph 36, the P&C’s discussion and subsequent decision against the proposal to support Chaplaincy in schools was mentioned in the P&C Federation magazine in a similarly negative manner. Tabled.

Correspondence In:

<table>
<thead>
<tr>
<th>From</th>
<th>Description</th>
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<tbody>
<tr>
<td>1 for Mr. John Watkins, Minister for Transport</td>
<td>Email Acknowledgement of letter sent by CHS P&amp;C President re proposed changes to bus routes</td>
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<td>3 Mr. Greg Smith, Member for Epping</td>
<td>Letter re proposed changes to bus routes</td>
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<tr>
<td>4 Mr. Nigel Stoneman</td>
<td>Letter re concerns at proposal for Chaplain Application presented to P&amp;C on 8-AUG-07</td>
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<tr>
<td>5 Federation of P&amp;C</td>
<td>Annual Report 2007</td>
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<td>7 RTA</td>
<td>Road Safety Issues Around Schools</td>
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<tr>
<td>8 ACSSO (email)</td>
<td>Australian Education Digest - Volume 1 Number 22, 21 August 2007</td>
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<tr>
<td>9 ACSSO (email)</td>
<td>Australian Education Digest - Volume 1 Number 23, 28 August 2007</td>
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<tr>
<td>10 ACSSO (email)</td>
<td>Australian Education Digest - Volume 1 Number 24, 4 September 2007</td>
</tr>
<tr>
<td>11 Hills SIP</td>
<td>Parents as Career Guides - Seminar Tue 18 September 2007 at Castle Hill</td>
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<tr>
<td>12 Sydney Digital &amp; Print Services</td>
<td>Fundraising Promotion - 2007 P&amp;C Family Organiser</td>
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<tr>
<td>13 Back to Basics</td>
<td>Souvenir Apparel Brochure</td>
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<td>14 SunBlock Australia</td>
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REPORTS:

Principal’s Report – (R. Clarke):

5. Copies of the Principal’s Report were circulated at the meeting.


6. The forum at Westmead Hospital on the Global Warming Impact on Health had an outstanding presentation by two of our Year 11 students.
7. Beyond Year 10 program is being organised for Term 4. The students will have sessions about study skills, resume writing, motivation, grooming/presentation, self-esteem building, leaving school, as well as a sample of senior class lessons.
8. Rock and Water program will be run for selected Year 7 boys. It will focus on self-esteem, coping strategies and social interaction skills.
9. The third and final HPV vaccination has been given.
10. Youth in Search is a program that might be useful for some of our students.
11. Ms Crosweller organised students to donate to the Blood Bank.
12. A pamphlet is being written, aimed at Year 7 girls, that focused on the teenage years.
13. Reward Day Out is being organised for later this year.
14. Mr Irwin made an excellent point during his presentation on Technology about the importance of finding a life balance between modern technology such as internet messaging and social, educational and physical activities.

President’s Report – (B. Rooney):

15. Thank you to the teachers who organised the Annual Public Speaking evening. Also thank you to K. Mould and other P&C helpers.
16. Thank you to the P&C members who are working behind-the-scenes on the 2007 School Survey.
17. Thank you to Wanda Whittaker who single-handed wrote all of the tax receipts for P&C Building Fund contributions.
18. Next meeting is the AGM. All positions are open. The President may not stand for more than three consecutive years, and so I will not be offering myself for re-election. In addition, many incumbent Committee members have children in senior years and will be finishing at the school.

**Treasurer’s Report** – (J. Nixon - absent):

19. No report

**COMMITTEE REPORTS:**

**Uniform Shop** – (per B. Rooney; G. Trau - absent):

20. Plea for more volunteers in Term 4. The commitment is only for 2 hours on one Friday per month.

**Traffic & Safety** – (P. Roy):

21. Tabled. Request for more parents to join the committee.

**Music Support** – (K. Mould):

22. No meeting has been held

**Landscape Committee** – (J. Lloyd - absent):

23. No report

**School Council Report** – (M. Cochrane):

24. 40th Anniversary preparations for next week are going well. Events are advertised on the website and in Carlingford Calling. Tree planting will go ahead on Friday 17th September. Mr Clarke advised that the magnolia tree purchased with P&C funds is already planted. He also advised that the two display cabinets purchased with P&C funds have arrived (but were returned as they were faulty).

25. The upgrade of the two science labs (using the funds granted by the Federal government) is progressing slowly. The Commerce Dept is in the planning, discussion and tender stage. Building will commence in Term 4, hopefully.

**School Hat Committee** - (M. Naicker)

26. To be discussed in General Business

**GENERAL BUSINESS:**

27. National Teachers Day

**Motion 1:** That the P&C donates $500 from the General Fund to support the morning tea for World Teachers Day.

Moved: K. Mould  Seconded: M. Cochrane  Carried.

28. Reward Day Out

**Motion 2:** That the P&C provides financial support for the funding of transport for students to the Reward Day Out (approximately $2000) (to be confirmed by D. Halloran).

Moved: M. Cochrane  Seconded: N. Philip  Carried.

29. P&C support for Prize Giving

**Motion 3:** That the P&C donates money from the General Fund to Presentation Night. The amount is sufficient to cover half of the cost of trophies, engraving, medallions and the $100 prize for School Dux.

Moved: P. Roy  Seconded: M. Cochrane  Carried.

30. Update on Parent Survey 2007 discussed that 193 surveys were returned, which is a similar response rate to the 2004 Survey. Thank you to the Chinese and Korean translators. Further meetings will be held to analyse the results.
Motion 4: That the P&C send ‘thank you’ flowers to the value of $50 each to Jeong Ju and Lettie Kwong.
Moved: P. Roy Seconded: K. Mould Carried.

31. Hat survey had 165 responses that showed parents believed that something should be done to facilitate students wearing hats. The next step is to survey staff. Students will also be surveyed in order to involve students and allow them take ownership of the issue.

32. Ideas for P&C Funding
Discussion on extending the $25,000 already committed for science lab #3 upgrade (NB #1&2 upgrades are being funded by the Federal government grant that the P&C won) over 3 years to $75,000. Further discussion was deferred until next meeting.

Meeting Closed: 9.55 pm


Minutes taken/typed by N. Wood