CARLINGFORD HIGH SCHOOL P&C ASSOCIATION INC.

MINUTES OF GENERAL MEETING HELD AT THE SCHOOL
WEDNESDAY 14 JUNE 2006

Opening/Welcome by President – B. Rooney: Meeting declared open at 7.45 pm.
Chair: B. Rooney (President); Minutes: W. Whittaker (Secretary)

1. The President opened the committee and welcomed parents.


Staff: D. Halloran, L. Kwong, P. Myers

Apologies: R. Clarke, M. Lewis, S. Murray, Dr P. Roy,

2. The General Meeting was suspended for a presentation by the Carlingford High School Chinese Liaison Officer, Ms. Lettie Kwong.

Presentation included:

- Lettie works at CHS 1.5 days/week
- There are 300 Chinese background students at the school
- Lettie’s work is funded by DET, and comes out of the school's welfare budget.
- Lettie’s work includes a transition issues program for Chinese parents.
- Chinese background parents would find it easier to communicate/participate in P&C meetings if everybody spoke more slowly, and presenters used overheads.
- Consider inviting P&C to present to the Chinese Parents meetings
- Can P&C information included with the Yr 7 package or other year enrolments be translated into other languages. May be possible.

3. Mr Dave Erwin, who was to present on the School Internet was unfortunately unable to attend, and submitted his apologies. This presentation will be rescheduled to a future P&C meeting.

General Meeting Resumed at 8.00 pm.

Previous Minutes:

4. Minutes of the meeting 10-May-06 were circulated prior to this meeting by e-mail, and copies were available at this meeting.

G. Massey moved that Minutes of the Previous Meeting be accepted
Seconded: J. Simpson Carried.

Business Arising:

5. Dates for the publication of Carlingford Calling have been recoded in the minutes for the last meeting, and are now also listed on the P&C Meeting Agenda.

Correspondence In:

<table>
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<tr>
<th>#</th>
<th>From</th>
<th>Description</th>
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<tbody>
<tr>
<td>1</td>
<td>Peter Buckley</td>
<td>Email re Establishment of Separate Building Fund and Receipting for Building Fund Contributions</td>
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Correspondence Out:

# From Description
1 CHS P&C - Secretary 2006 Annual Association Record
2 CHS P&C - President Notice of CHS P&C Investing in our School application sent to Mr. Ruddock

REPORTS:

Principal’s Report – P. Myers (on behalf of R. Clarke):

6. See attached copy of Principal’s Report.
7. Mr. D. Arblaster has just received a promotion to Asquith boys.

Welfare Report – D. Halloran:

8. Commended work performed by Lettie Kwong and John Drew in their work as community liaison officers.
9. Disappointed at the need to cancel the Paul Dillon presentation due to lack of response.
10. GP program was run for Yr 11. This time 13 GP’s of which only 11 were available on the day. Included some medical students. Some of these GP’s will not be available in the future.
11. Yr 11 attended the U Turn the Wheel at St Ives driver training centre. Sponsored by Rotary.
12. Yr 9 advisor organised Cheap Thrills for Yr 9 and Yr 10 – related to drug issues, and Sticks and Stones Yr 7 – related to bullying program.
13. Pastoral care for Yr 7 going well.
14. Currently writing up roles and responsibilities
15. Working on options for Reward Day Out
16. Merit system is written up in the start of the Student Diary.

Treasurer’s Report – T. Apollonov:

17. Copies of the attached report were circulated at the meeting.
18. Received Term 1 parent contributions in May.
19. Treasurer’s report as tabled.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>P&amp;C Account</td>
<td>$51,766.19 (includes building fund and general contributions)</td>
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<tr>
<td>Uniform Shop Account</td>
<td>$19,180.76</td>
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<tr>
<td>Total</td>
<td>$70,946.95</td>
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20. Discussion as to purpose of Building Fund – and percentage of parents paying into building fund as opposed to general contribution. Could this end up meaning that P&C has insufficient funds to operate with if people choose to contribute to building fund.

21. Currently around 230 families have paid contribution. How do we work to increase the number of people paying the contributions to the P&C. Provide more meaningful reminder to those who haven’t paid fees – including school and subject contributions.

N. Philip moved that Treasurer’s Report be accepted
Seconded: K. Mould Carried.

President’s Report – B. Rooney:

The President made the following points:
22. Congratulations to all involved in Cabaret night. Had a wonderful time - and everyone should make sure they get in early and be sure to attend in future years.

23. Don’t forget the working bee that is scheduled for this Sunday.

24. Discussion in general business wrt use of school funds.

COMMITTEE REPORTS:

Uniform Shop – G. Trau:  
25. Uniform shop is going quite smoothly.
26. School has obtained option for Junior Girls Summer Uniform – that is on display in the Office. Will be managed by a nominated teacher/co-ordinator, and presented to school community for consideration.

Traffic & Safety – (position not filled):
27. Traffic and Safety being looked after by P. Roy – absent at meeting. Some discussion to occur in General Business.

Music Support – ():
28. No report.

Landscape Committee – per J. Lloyd:
29. First working bee will be held on Sunday18-JUN-06 from 10.00 am to 12 noon. Volunteers welcome! Will be working to spread mulch around gardens, clearing gravel and possibly some planting. Bring shovels, gloves and wheelbarrows …

School Council Report – B. Rooney:
30. Vehicle accident reported involving ex-student of school and Yr12 students. Very upsetting to the school community, and counselling sessions have been organised. School Council and P&C community asked to write to council to get traffic conditions in Beghazi Road (and other roads) investigated to help eliminate problems.
31. Carlingford High School to be fenced … according to the Northern District Times. No official notice yet.
32. Boys change rooms should be ready for use Monday and then girls will hopefully be ready for the start of next term.

Regional School Council Report – N. Stoneman:
33. No report

GENERAL BUSINESS:

34. Priorities for Spending for P&C (N. Philip)
Previous discussions on spending priorities have identified areas for improvement:
- improved career guidance through financing role model visits;
- improved affordability (and thence quality) of school camps through subsidy of overall cost;
- grants for resources (textbooks, equipment etc) in all subject areas, but most significantly in Science, Design and Technology and Visual Arts;
- increased financial support of student welfare initiatives;
- grants for infrastructure, particularly toilets and change rooms, shelter and seating;
- subsidising costs of improved distribution and regularity of Carlingford Calling.
- In late 2005, a sum of $21,000 was spent on the purchase of data projectors and associated equipment, for the shared benefit of all the school faculties.
- Most recently, the P&C has submitted an application to the Federal Government for a grant of nearly $150,000 for the refurbishment of science labs.
- Could funds be held till decision on grant is obtained … and then contributed towards extending the work of the refurbishment.
- Could funds be put towards increasing the amount of shelter available
- Option for increased air conditioning in the classrooms. Could this be managed in a staged program – hot spots first, then extend to other areas. Reverse-cycle air conditioners.
- need to get clear understanding as to what is allowed within the building fund and what is not.
- Develop a proposed list, and discuss with school executive to determine priorities.
- Note that school contribution is in lieu of fundraising

35. Concerns with Management of School Buses – (N. Philip)
The children of a number of regular P&C attendees have similar experiences with afternoon Government buses travelling in the direction of Epping:
- difficulties accessing the available buses due to crowding;
- buses not arriving; and
- unreasonably lengthy travel times home when there's no space on the early direct bus to Epping Station, because of a missed train connection.
The school is already making a positive contribution to orderly boarding of the buses by distributing numbered daily passes to students as they arrive at the bus stop. These passes are on a "first come, first serve" daily basis.
- Could a priority option be given so that priority boarding passes can be provided for students who need to meet connections or have no other options.
- Examine system in place at James Ruse.
- Need to consider wrt bus routes that are in place at the school.
- Discussion proposal for improved management of bus boarding will be prepared by N. Philip and emailed with minutes

36. Distribution of Reports – (L. Jenkins)
Yr 7 reports currently being prepared and will most likely be distributed by end of term. Other reports may be on calendar online (Yr 8 – 16-JUN-06, Yr 10 – 13-JUN-06, Yr 12 to be posted this term – other Years not listed.

Meeting Closed: 9.35 pm

Next Meeting: Wednesday 9 August 2006.