CARLINFORD HIGH SCHOOL P&C ASSOCIATION INC.
MINUTES OF GENERAL MEETING HELD AT THE SCHOOL
WEDNESDAY 12 OCTOBER 2005

Opening by President – B. Rooney: Meeting declared open at 7.40 pm.

Present: M. Cochrane, J Dilworth, N. Philip, B. Rooney, N. Stoneman, W Whittaker, J. Wong, N. Wood (10)

Staff: D. Halloran, P. Myers

Apologies: R Clarke, M. Lewis, J. Lloyd, K. Mould, S. Murray, J. Roberts, G. Thompson, G. Trau

Previous Minutes:
Minutes of meeting 14-SEP-2005 were circulated.
N. Stoneman moved that Minutes of the Previous Meeting be accepted
Secended: N Phillips Carried.

Business Arising:
1. Discussion at last P&C meeting about the school internet/intranet. A meeting has now been planned for Wed 19-Oct-05 to be held at the school commencing at 6.00 pm in room A14. Email to be circulated to P&C members with request for rsvp.

Correspondence In:

1. Federation of P&C
2. Tixana Pty Ltd (Piranha Snacks)
3. Glowstix Australia
4. Margot's Restaurant
5. E-Clean Hand Fundraiser
6. Roger Scott + Z. Wei Partnership
7. The Hills Youth Services Network
8. Bathurst West Public School
9. Children's Cancer Institute Australia
10. North Rocks Public School
11. University of Newcastle Research Associates Ltd
12. School Products Australia
13. Venda Drink
14. Fire Response Pty Ltd
15. Instant Marquee Systems
16. Play & Help
17. Unicef
18. Promotions Squared
19. Fundrasia Corporation
20. Environment Education Association
21. EduQuip
22. Flight Centres
23. MDS Systems
24. Fundraising Adventures
25. SunBlock Australia
26. Lookin' Good Jewellery
27. Smartline Home Loans
28. Labelnames
29. Golden Circle School Fun Run
30. Combined Watertech Solutions

P&C Minutes 051012 Page 1 of 4
<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>Battlecraft Games Fundraising Promotion (Water Rebate)</td>
</tr>
<tr>
<td>32</td>
<td>Simply Promotion Fundraising Promotion (Photo Graduation Plaque)</td>
</tr>
<tr>
<td>33</td>
<td>Aust. Community Services Employers Assoc. NSW Letter: ACSEA NSW Membership Opportunities</td>
</tr>
<tr>
<td>34</td>
<td>Max-X Vehicle Signage Fundraising Promotion (Personalised Vehicle Stickers)</td>
</tr>
<tr>
<td>35</td>
<td>NSW DET Brochure / Kit: Have Fun - Play it Safe</td>
</tr>
<tr>
<td>36</td>
<td>Email - ACSSO Values - Alive and Well!</td>
</tr>
<tr>
<td>37</td>
<td>Email - ACSSO Announcing National Awards for Quality Schooling</td>
</tr>
<tr>
<td>38</td>
<td>Email - ACSSO Announcing National Awards for Quality Schooling</td>
</tr>
<tr>
<td>39</td>
<td>Email - ACSSO Newsflash: Information about Literacy Education on ACSSO Website</td>
</tr>
<tr>
<td>40</td>
<td>Email - ACSSO Newsflash: Federal Education Minister Announces $290,000 to Trial Boys' Education Learning Materials</td>
</tr>
<tr>
<td>41</td>
<td>Email - Youth 2 Youth Speakers Chocolate Box</td>
</tr>
<tr>
<td>42</td>
<td>Email - ACSSO Media Release: Principals and Parents Call for Better Deal for Cinderella Primary Schools</td>
</tr>
<tr>
<td>43</td>
<td>Email - ACSSO Australian Science Festival and Competition for Schools</td>
</tr>
<tr>
<td>44</td>
<td>Email - ACSSO Launch of Families Matter Online Network</td>
</tr>
<tr>
<td>45</td>
<td>Email - ACSSO National Awards for Quality Schooling 2005</td>
</tr>
<tr>
<td>46</td>
<td>Email - ACSSO Family-School Partnerships {Project Website in Operation</td>
</tr>
<tr>
<td>47</td>
<td>Email - ACSSO Learning Choices Expo in Queensland - May 2006</td>
</tr>
<tr>
<td>48</td>
<td>Email - ACSSO Families Matter: Training Day Opportunities in Sep/Oct 2005</td>
</tr>
<tr>
<td>49</td>
<td>Email - ACSSO ACSSO Congratulates All Winners of Literacy and Numeracy Awards 2005</td>
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</tbody>
</table>

**Correspondence Out:**

Nil

**REPORTS:**

**Principal’s Report – P. Myers (on behalf of R. Clarke):**

2. See attached copy of Principal’s Report.
3. Encouraged people to attend the ICT meeting ….
4. Proposed change to school times for 2006 to allow a better time for meetings involving the teachers to allow strategy meetings, staff meetings and faculty meetings to occur which involve teachers. The Tuesday will be structured to finish earlier than other days by shortening the periods – which means that there is time at the end of the day where these meetings can be held. The proposed change still meets all requirements of teaching times set down by the department. Arrangements are being investigated to alter bus timetables to satisfy early finish on that day. Some arrangements may be made for supervision of students if needed. Does not impact on actual teaching time of the school.

**Welfare Report – D. Halloran:**

5. Letter of thanks from the ‘Voice’ for P&C willingness to contribute to funding of the ‘Voice’
6. Regret at death of Yr11 student – has affected staff and students at the school and our sympathy is extended to the family.
7. Reward day out … activity to be a hired ferry that will go to selected locations that students may attend. Option of Mon 5th December 2005. Cost of ferry hire $900, plus entry to activity (eg. Imax).
8. Wish to introduce a pastoral care period into Yr 7 program – to include Mind Matters, Peer Support, Anti-bullying, etc – with assistance from the teachers.
9. Exodus collection to be undertaken at end of year.
10. Beyond Year 10 program.
12. Year 6 into Year 7 orientation.
13. Recently written 107 certificates for good attendance.
14. Recent Year 7 vaccination program went well.
15. Program of funding from Baulkham Hills council to assist students who are not well off.
16. Commended work that B. Parkes did as Year Advisor of Year 12 over past 6 years
17. Commended work of B. Worsley for Year 11 exams and Year 11 Camp
18. M. Cavanagh work on 40 hour famine raised nearly $3000 – great effort by the students
19. Student leadership committee established. Considering resurrection of House system, plus Year 7 pastoral care program

**Motion 1:** That the P&C provide financial support for the funding of the Reward Day Out up to the sun of $2000 that will be managed according to request from D. Halloran.

Moved: N. Phillip  Seconded: J. Dilworth  Carried.

**Treasurer’s Report** – N. Wood:
20. Presented written report to the meeting (distributed).
21. Treasurer’s report as tabled.
   - P&C Account $38,571.37 (includes building fund and general contributions)
   - Uniform Shop Account $19,548.97
   - Total $58,120.34
22. Suggested that P&C look at the ways in which these funds can be spent to benefit the school community – consider allocation of approx $20K (to be discussed further in general business).

N. Phillip moved that Treasurers report be accepted
Seconded: J. Wong  Carried.

**Motion 2:** That the cheque be approved for the P&C funds to be spent on P&C annual affiliation and insurance to a value of $1420.00.

Moved: J. Dilworth  Seconded: N. Phillip  Carried.

**Motion 3:** That the cheque be approved for the P&C funds to be spent on donation to the CHS student magazine ‘Voice’ to a value of $300.00.

Moved: N. Phillip  Seconded: J. Wong  Carried.

**Motion 4:** That the cheque be approved for the P&C funds to be spent on clothing purchase by the Uniform Shop to a value of $3484.25.

Moved: M. Cochrane  Seconded: J. Dilworth  Carried.

**President’s Report** – B. Rooney:
23. Thank you to speaker’s who attended the last meeting - effort was greatly appreciated. Thank you letter is to be sent to the people involved.
24. Concern at damage done to school during the muck up period by small group of Year 12 students. Intimidating for students at the school, and has been difficult to identify those involved. School has been dealing with this unacceptable behaviour. Brigid was contacted by Northern District Times and incident was subsequently reported in that publication.
25. Encourage others to attend the next meeting of the P&C which will be the AGM.
26. Sympathy card to be sent on behalf of P&C to family of student who passed away prior to the holidays.

**Motion 5:** That the P&C acknowledge the loss to the family and express our sympathy and support in this time of sadness by sending a card/hamper to the family involved.

Moved: J. Wong  Seconded: N. Wood  Carried.

**School Council Report** – M. Cochrane:
27. Awaiting reply to letter that was sent to Mr. Tink.
28. New reporting program that is being implemented for the students – currently being phased in.
29. Need for perimeter fence – has been erected at other schools and this should be also be done at our school asap.

**COMMITTEE REPORTS:**

**Uniform Shop** – W. Whittaker (on behalf of G. Trau):
30. Gai visited the Uniform Shop during the holidays just to do a count, ensure shelves were well stocked and to mop the floor! She soon discovered that there had been slight water damage. We always knew that it might be a possibility due to the fact that the cleaners hose upstairs in the boy’s change room. Only 3 formal band shirts were stained and these can now be used as try-on shirts so it is not a great loss. 2 of these 3 shirts were purchased very cheaply. Stock moved away from this spot and hopefully if water comes in again nothing will be affected.

P. Van Stensall (school GA) has attached a handle to the door which is greatly appreciated. He has advised that he does intend to paint the concrete floor inside the Shop with some paving paint as the floor remains very dirty and
dusty with some bare spots of concrete!! He is looking after us!!

Apart from a few little 'hiccups' all is going well!

31. Discussion of having the sports top for sale in both the canteen and the uniform shop. Possibility that stock could be kept in the uniform shop (space now available). N. Wood to look at discussing this with the people involved in the canteen.

Traffic & Safety – N. Stoneman:
No report – still awaiting update from K. Moon. Not looking to stand for this position at the AGM.

Music Support – J. Dilworth:
32. Next Parent Meeting will occur next Tuesday.

Landscape Committee – J. Lloyd:
33. TAFE has been completing a work experience type program by working on landscaping around the school - the results of which are improving the school environment.

GENERAL BUSINESS:

34. Consideration to be given to where P&C funds can be best spent. Ideas requested …
Funds currently allocated to:
- Presentation Day (current allocation)
- Reward Day Out
- Public Speaking Competition
New ideas:
- Catering for students with special needs (generally this is met by the government)
- Funding of guest speakers
- Equipment (OHP, Data Projector, )
- IT/Technology
- Smaller COLA / Shelter
- Upgrading of the science labs (may be covered by Federal Government application)
- Allocation to landscaping
- Resource donation per faculty with identified guidelines for expenditure. Indicate funding is available and request that faculties apply for funds to be provided by submission.
- Student groups (eg, committees, clubs, sporting teams) encouraged to apply for funds to be provided by the P&C.
- Promotion of activities within the school – eg. Dance
- Ask the kids … are there things that they would like in the school that aren’t currently available.
- Funding of textbooks/workbooks
- More lockers
- Equipment for the learning centre
- Herb garden
- After school care, emergency care

35. Can head body of P&C provide better information to parents on vaccination program – or can information be obtained from the Community Health body or Area Health Service. Can we look at getting someone along to the meeting to discuss the current programmes in place and recent changes. Look to organise guest speaker for meeting early in 2006. View from both points of view – for and against immunisation.

Meeting Closed: 9.45 pm

Next Meeting: AGM Wednesday 9 November 2005.

Minutes taken/typed by W. Whittaker.