Carlingford High School
Year 12 Half-Yearly Exams 2011
Student Guidelines

- Arrive on time for your exams. The exam will commence at the time listed so you need to arrive well before this time to allow you to be admitted and seated before the exam begins.
- Misreading your exam timetable is not an excuse for being late or missing an exam.
- Mobile phones or other electronic devices must not be taken into the examination room.
- When in the examination room, students must remove watches and place them in clear view on the examination table.
- Students may only take the equipment listed below into the examination room. No other equipment is allowed.
- Any equipment brought into the examination room will be subject to inspection before the examination commences.
- It is the student’s responsibility to supply equipment that is in good working order. This includes calculators. Equipment cannot be borrowed during the exam.
- Equipment failure is not grounds for an appeal under misadventure provisions.
- Supervisors will not be responsible for the safekeeping of any unauthorised material.
- When answering multiple-choice questions on answer sheets, students should use BLACK or BLUE pen.

Equipment:

FOR ALL EXAMS:

- Pens (black is recommended) including spare pens
- Pencils
- Erasers
- Ruler marked in millimetres and centimetres

ALSO PERMITTED:

- Pencil sharpener
- Highlighter
- Calculator (Board approved calculators only may be used)

IMPORTANT INFORMATION you must be aware of:

- No mobile phones
- No student is to leave the examination room once the exam has commenced
- No toilet breaks during the examination, unless in an emergency
- Any student found cheating or disturbing the exam room will be removed. The incident will be reported and their examination paper may be cancelled.
- Students do not need to attend exam sessions or classes when they have no examinations scheduled.